



Historical Marker Application

1. Proposed Marker Information

Suggested Marker Topic: _____

Location: County: _____ City/Town: _____

2. Applicant Contact Information

Contact Name: _____ Daytime Telephone: _____

Email Address: _____

Applicant Organization (if applicable): _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

3. Statement of Significance

On an attached sheet please explain in a thorough but concise typed statement why the proposed subject is important and why it should be commemorated with a marker. Refer to the guidelines and criteria when writing your statement.

4. Proposed Marker Location

Preferred Location (*Provide Exact Address, Directions, or GPS Coordinates*):

Why was this location chosen:

Is the location on: Public Property: _____ Private Property _____

If on private property do you have permission from the owner? Yes _____ No _____

5. Background Information

Please provide on a separate sheet of paper a typed list of relevant facts, notes, and/or information pertaining to the proposed marker subject. This information will be helpful in beginning the research process and writing the marker text. (Please note that the Delaware Public Archives Staff will write and has the final say on marker text and will edit and revise to conform to research and format standards, including space limitations.)

6. Funding

Historical markers are funded on an individual basis by local legislators. Financial support must be obtained from a local Senator or Representative only after the marker application has been approved by the Delaware Public Archives. Once support is gained the legislator will notify the archives staff and we will move forward with the production of a marker.

*Please complete all fields. Incomplete marker applications will not be reviewed or considered. If you have any questions please contact Kevin Barni at (302) 744-5015 or via email at Kevin.Barni@state.de.us.

Revised 07/16